

**Meeting of the Executive Committee  
Of the  
Ontario Small Urban Municipalities**

**Wednesday, April 29, 2026  
2:30 p.m. – 4:30 p.m.**

**Parry Sound Council Chambers  
52 Seguin Street  
Parry Sound, ON  
P2A 1B4**

**Meeting Room:  
Council Chambers**

**Video Conference Call**

**PRESENT:**

Chair Jamie McGarvey, Mayor, Town of Parry Sound  
Bob Kwapis, Councillor, Town of Newmarket  
Ron Elliott, Councillor, Town of Minto  
Larry D. McCabe, Councillor, City of Stratford  
Lynn Dollin, Mayor, Town of Innisfil  
Gail Ardiel, Councillor, Town of the Blue Mountains  
Deb Doherty, Councillor, Town of Collingwood  
Sharmila Setaram, Councillor, City of Welland

**Staff:**

Larry J McCabe, Administrative Officer, OSUM  
Petra Wolfbeiss, Director, Membership Centre, AMO  
Victoria van Veen, Manager of Events, AMO  
Paul Kugelmass, Manager of Education and Training, AMO

Farah Tayabali, Vice President, Redbrick Communications  
Lora Tigno, Administrative Assistant, Membership Centre, AMO

**Guests:**

John Davies, Vice President, Public Governance, Institute of Governance

**Early Departure:**

None identified

**Regrets:**

Cheraldean Duhaney, Councillor, Town of Bradford West Gwillimbury  
Amanpreet Singh Sidhu, CAO & City Solicitor, City of Orillia  
Michelle Smibert, Deputy Mayor, Municipality of Thames Centre  
Nicole Beatty, Deputy Mayor, Town of Cobourg

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1. Chair's Welcome and Introductions – Jamie McGarvey

Chair Jamie McGarvey welcomes everyone to the meeting and looks forward to a productive meeting and to a successful conference. He welcomes everyone to Parry Sound.

2. Declaration

- Pecuniary interest – none declared
- Early departure – none declared

**ADMINISTRATIVE MATTERS**

3. Approval of Wednesday, April 29, 2026, Meeting Agenda (*Pages 1-2*)

Members reviewed the agenda.

***Motion:*** “*That the agenda for the meeting be approved.*”

***Moved:*** *Larry D. McCabe*

***Seconded:*** *Bob Kwapis*

***CARRIED***

4. Approval of Saturday, February 28, 2026, OSUM Executive Meeting Minutes (*Pages 3-7*)

Members reviewed the minutes.

***Motion:*** “*That the OSUM Executive Committee Minutes of February 28, 2026 be approved.*”

***Moved:*** *Deb Doherty*

***Seconded:*** *Lynn Dollin*

CARRIED

5. AMO's New Councillor Education – Petra Wolfbeiss, Director, Membership Centre, AMO and Paul Kugelmass, Manager of Education, AMO (*To be delivered*)

Petra introduces Paul Kugelmass and explains that Paul has recently been employed by AMO as Manager of Education for AMO and that Paul and Paul Davis, present virtually, of the Institute of Governance, a Public Sector Training Company, will explain the new program of AMO being a Post Training Program for New and Returning Council Members. Members of the Committee provide input to the development of the Program. Following the presentation, Chair McGarvey thanks them for the presentation and wishes them all the best in the development of the program and its delivery and their ultimate goal of strengthening Municipal Governance.

6. OSUM Statement of Operations and Statement of Financial position as of March 31<sup>st</sup>, 2026 – Larry J McCabe, Administrative Officer, OSUM (*Pages 8-9*)

Administrative Officer McCabe provides the Committee with an overview of the budget and expenditures to March 31, 2026. He advises that it is far too early to predict the success of the Conference and that a further update will be provided when available.

***Motion:*** “*That the Statement of Operations and Statement of Financial Position be received.*”

***Moved:*** *Gail Ardiel*

***Seconded:*** *Bob Kwapis*

CARRIED

7. OSUM 2026 Conference Update – Petra Wolfbeiss, Director, Membership Centre, AMO and Victoria van Veen, Manager of Events, AMO (*Verbal*)

Petra and Victoria provide the Committee with an update of the Conference. They explain details of the Conference to the Committee.

***Motion:*** “*That the Conference update as provided by AMO Staff be received.*”

***Moved:*** *Sharmila Setaram*

***Seconded:*** *Gail Ardiel*

CARRIED

8. Future OSUM Conference Venues – Petra Wolfbeiss, Director, Membership Centre, AMO and Victoria van Veen, Manager of Events, AMO (*Verbal*)

Petra suggests that the Committee may want to discuss, in the future, larger venues for their Conference in an endeavour to grow the Conference more. The Committee also discussed the 2027 Conference scheduled for Stratford and a possible change of the dates to earlier in the week.

Member Larry D. McCabe explains the possible date changes.

**Motion:** *“That Stratford dates to host the 2027 PSUM Conference by confirmed, at a downtown location and that the dates for the conference be Monday, April 26<sup>th</sup>, Tuesday, April 27<sup>th</sup>, and Wednesday, April 28<sup>th</sup>, 2027.”*

**Moved: Lynn Dollin**

**Seconded: Larry D. McCabe**

CARRIED

9. *Communications Report from Redbrick – Farah Tayabali, Vice President, Redbrick Communications (To be delivered)*

Prior to the consideration of the balance of the Agenda, Chair McGarvey introduces Farah Tayabali of Redbrick Communications to update the Committee on their work in promoting the Conference. Farah provides the Committee with the Communications plan that has been implemented. Chair McGarvey thanks Farah and the staff of Redbrick for all their hard work and effort in promoting the Conference.

## INFORMATION ITEMS

### 10. Resolutions

- a. 26-048 West Parry Sound Health Centre - MRI Machine (*Pages 10-11*)
- b. 2026-039 Request that the Minister of Education extricate the West Parry Sound Municipalities from the Near North District School Board (*Pages 12-13*)
- c. Municipality of Central Huron - Letter of Support – Ontario Community Infrastructure Fund (OCIF) (*Pages 14-16*)
- d. The Town of the Blue Mountains\_Resolution Supporting Township of Edwardsburgh-Cardinal re Support Ontario Community Infrastructure Fund (*Pages 17*)
- e. Township-Edwardsburgh-Cardinal-Resolution-re-Support-Ontario-Community-Infrastructure (*Pages 18-19*)

**Motion:** *“That the resolutions be received.”*

**Moved: Ron Elliott**

**Seconded: Lynn Dollin**

CARRIED

### 11. Correspondence

- a. FONOM Board Advances Northern Priorities at Meeting in Kirkland Lake (*Pages 20-21*)

- b. FONOM Calls for Fair Housing Funding as Development Charge Changes Risk Leaving Northern Communities Behind (*Pages 22-23*)
- c. FONOM Supports Provincial Highway 11&17 Safety Measures While Calling for Continued Progress (*Pages 24-25*)
- d. FONOM Urges Ontario to Act as Manitoba Advances Compassionate Intervention Legislation (*Pages 26-28*)
- e. FONOM Welcomes Key Northern Investments in Ontario Budget and NORDS Extension (*Pages 29-30*)
- f. OSUM Executive Nomination Report (*Pages 31*)

***Motion:*** “*That the correspondence be received.*”

***Moved:*** ***Bob Kwapis***

***Seconded:*** ***Larry D. McCabe***

## **OTHER BUSINESS**

- 12. Other business brought forward by members - none
- 13. Agenda items for future OSUM Board meetings - none

## **ADJOURNMENT**

- 14. Next meeting: The next meeting of the New Executive Committee will be a virtual meeting sometime in June. The Committee will also meet at 2:00 pm in Ottawa at the Westin Hotel on Sunday, August 16th. 2026, room location to be determined.
- 15. Adjournment

***Motion:*** “*That there being no further business, the OSUM Committee hereby adjourn at 4:28 p.m.*”

***Moved:*** ***Lynn Dollin***

***Seconded:*** ***Sharmila Setaram***