

**MEETING OF**  
**THE ONTARIO SMALL URBAN MUNICIPALITIES (OSUM)**  
**EXECUTIVE COMMITTEE**

**Date: Wednesday, May 1, 2019**

**Time: 8:00 a.m.**

**Place: Best Western Hotel, Pembroke**

**MINUTES**

Welcome and Regrets

Ron Elliott, Town of Minto  
Jamie McGarvey, Town of Parry Sound  
Rick Milne, Town of New Tecumseth  
Bob Kwapis, Town of Newmarket  
Mason Ainsworth, City of Orillia

Graydon Smith, Town of Bracebridge – As Chair, Graydon Smith called in to the meeting due to the emergency situation in the Town of Bracebridge

Administrative Representatives:

Larry McCabe, CAO Town of Goderich and Administrative Officer  
Dwayne Evans, CAO Township of North Huron

Regrets

Lynn Dollin, Town of Innisfil

Graydon Smith addresses the following matters with the Committee concerning OSUM Business:

He thanks all of those who assisted in organizing the conference including the AMO staff along with Administrative Officer McCabe and others that were involved in planning the 2019 Conference in Pembroke.

Chair Smith explains that he has been in contact with Red Brick Communications to assist in promoting and providing a communication package for the Committee's consideration. He indicates that Brian Lambie of Red Brick could provide this service to the OSUM Executive Committee for approximately \$7,500.00. He further notes that there are sufficient funds within the reserves or working capital and that he feels this should proceed. Other Members

of the Committee comment and agree with the services of Red Brick to coordinate communication strategies for the OSUM Executive Committee.

Moved by: Ron Elliott

Seconded by: Mason Ainsworth

That the OSUM Executive Committee approve Red Brick Communications to do a communication strategy for the OSUM Executive Committee at an approximate cost of \$7,500.00 to be completed in 2019.

CARRIED

Chair Smith has to leave the meeting at this time to attend an Emergency Operations Control Group meeting in Bracebridge that is currently under an emergency situation for flooding.

Moved by: Bob Kwapis

Seconded by: Mason Ainsworth

That Larry McCabe be appointed as Chair for the meeting.

CARRIED

1. Conflict of Interest

2. Minutes:

- a. Approval of Executive Committee Minutes – January 16, 2019 and Caucus Minutes of April 5, 2019

Moved by: Jamie McGarvey

Seconded by: Larry McCabe

That the Executive Committee Minutes of January 16, 2019 and Caucus Minutes of April 5, 2019, be received.

CARRIED

3. Business

- a. Vacancies

It is noted that Chair Graydon Smith is still present for this discussion.

Moved by: Larry McCabe

Seconded by: Bob Kwapis

That Jo-Anne Albert, the Mayor of Tweed and Hilda MacDonald the Mayor of Leamington, be appointed to the OSUM Executive Committee.

CARRIED

It is further noted that two additional individuals are interested in serving on the OSUM Executive Committee and their names are Deb Doherty, Councillor, Town of Collingwood and Joanne Vanderheyden, Mayor of Strathroy-Carodoc. Members are aware of Joanne's tenure on the OGRA and other involvement and her credentials.

Moved by: Mason Ainsworth  
Seconded by: Rick Milne

That Joanne Vanderheyden be appointed to the OSUM Executive Committee.

CARRIED

With regards to Deb Doherty of Collingwood, the Chair will follow up with this possible appointment and discussions concerning the same.

- b. Host – Future – It is noted that the way in which the OSUM Executive Committee administer the Conference has changed with AMO taking the registration and the exhibitors for the conference and administering all finances, however sometime during the conference, the Chair or someone else from the Committee will request municipalities interested in hosting a future OSUM Conference to come forward. It is noted that Goderich may have an interest however that they have hosted it a couple of times in recent years and that the City of Orillia has indicated an interest along with New Tecumseth at a point in time. This will be dealt with at a later date by the Committee.
- c. Conference Update – A detailed review of the Conference over the next three days is reviewed by the Committee as provided by AMO staff. The session Chairs are also appointed and will look after the sessions that they have been designated to moderate. AMO staff advise there are over 220 individuals attending including exhibitors and delegates as well as sponsors. This is a higher attendance than in the previous number of years.
- d. Nuclear Waste Management Organization – Meeting Summary and Siting Update – January 17, 2019 and reappointment of Jim Collard to Nuclear Waste Management Organization

Jim Collard, previous Member of Committee and past Councillor Niagara-On-The-Lake has been previously appointed to represent the OSUM Executive Committee on the Nuclear Waste Management Organization.

Following discussion;

Moved by: Mason Ainsworth  
Seconded by: Dwayne Evans

That Jim Collard be appointed to represent the OSUM Executive Committee on the Nuclear Waste Management Organization.

CARRIED

e. Communities In Bloom – Request for \$3,000.00 support

It is noted that there is a \$3,000.00 amount included in the 2019 budget as in past years and that this support is for Communities In Bloom Ontario which acknowledge during their education sessions and other sessions the support of OSUM Executive Committee.

Moved by: Ron Elliott  
Seconded by: Jamie McGarvey

That the \$3,000.00 support for the Communities In Bloom Ontario be paid from the 2019 budget.

CARRIED

4. New Business

There was a tour of the Fire Hall on Tuesday, April 30<sup>th</sup>, 2019 in Pembroke and were very impressed with both the equipment and the new facility.

Administrative Officer McCabe will review the OSUM Policies and update the same for a future meeting.

Ron Elliott expresses concerns with regards to Cannabis and possible impact classing them as agricultural and not industrial. It is felt that a letter should be forwarded to AMO with regards to this matter.

Moved by: Ron Elliott  
Seconded by: Rick Milne

That the OSUM Executive Committee forward correspondence to AMO expressing their concern with regards to any change of cannabis to agricultural designation versus the industrial and that the Committee fully support the industrial classification for cannabis operations.

CARRIED

5. Unfinished Business

6. Next Meeting

7. Adjournment

Moved by: Larry McCabe

Seconded by: Jamie McGarvey

That there being no further business, the OSUM Executive Committee meeting adjourn at 9:15 a.m.

CARRIED

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CHAIR

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SECRETARY