



# 2026 OSUM Conference Exhibitor Information Package and Application

Conference dates: April 29 – May 1, 2026  
Trade Show dates: April 29 – April 30, 2026  
Conference Location: Parry Sound, Ontario

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## About OSUM

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The Ontario Small Urban Municipalities (OSUM) is the municipal voice of small urban communities in Ontario. OSUM is an integral part of the Association of Municipalities of Ontario (AMO). Several of its Executive Committee members serve on the AMO Board of Directors. OSUM's policy and research work is aligned and informed by AMO. OSUM provides the distinct, small urban perspective and voice to municipal matters.

A key role of the OSUM Executive is to advocate to the province and at times, federal government, on issues that impact Ontario's small urban communities.

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## OSUM 2026 Trade Show Information

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### Location:

The OSUM conference is at Charles W. Stockey Centre for the Performing Arts, 2 Bay Street, Parry Sound, Ontario, P2A 1S3.

### Show Schedule:

Timing of scheduled activities is subject to change and will be finalized in April 2026.

- Wednesday, April 29
  - Exhibitors move in: 1:00pm – 4:00pm
  - Trade show open: 5:00pm – 7:00pm
- Thursday, April 30
  - Trade show open: 8:00am – 4:00pm
  - Exhibitors tear down: 4:00pm – 6:00pm\*
- Exhibitors who leave or commence dismantling their exhibits before 4:00pm on April 30 will be fined \$500. Please don't disrupt the exhibition and delegates by leaving early.

### Table Information:

- Each table: \$1,400
- There are only 15 tables available.
- Each exhibiting company will have 1 complimentary registration. Additional passes can be purchased for \$350.

### Included in Booth:

- All booths are 10' deep and 10' wide, with 8' draped back and 3' draped side rail
- Waste basket and Booth ID sign
- Locked room overnight
- Listing on the OSUM website

- Corporate name, booth number, logo and corporate description on the conference app
- One full conference registration
- Five trade show access only passes

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## Payment Policies

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- Registration payments must be made to the OSUM, 155 University Avenue, Suite 800, Toronto, ON., M5H 3B7.
- Full payment must be made within 30 calendar days of receiving invoice. If payment is not received, your booth will be released.
- • Requests for cancellation and refunds on exhibit space must be received in-writing no later than 4 p.m. on April 1, 2026, to [events@AMO.on.ca](mailto:events@AMO.on.ca). Cancellations up to and including this date are subject to a \$250 plus HST administration fee. Refunds will NOT be issued after this date.

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## From Application to Show

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Following are key requirements and timelines you need to be aware of:

1. Each application is subject to OSUM approval.
2. If approved, AMO will prepare and forward invoice for payment.
3. Payment deadline is within 30 calendar days of receiving invoice. If payment is not received, your booth will be released.
4. Confirmed booths will submit registration details, no later than April 1.
5. Booth numbers will be assigned and shared with exhibitors by April 7.

\*AMO supports OSUM in the development and delivery of its annual conference. AMO reserves the right to review and decline applications.

# APPLICATION TO EXHIBIT

2024 OSUM AGM & ANNUAL CONFERENCE  
May 1 - 3, 2024

## CONTACT INFORMATION

Name of Organization:	
Contact Person:	Title:
Address:	
City:	Postal Code:
Telephone:	Fax:
E-mail:	Website:

Companies you would like to be near:

Companies you would NOT like to be near:

## Booth Selection

Size of booth required

☐

Single

☐

Double

## Payment Information

Booth fee:	\$1,400
Subtotal	
HST (13%) HST # 10673 2944 RT001	
<b>Total</b>	

☐

I have read and understand the cancellation policy.

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Cheque payable to the Association of Municipalities of Ontario

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EFT - Contact amo@amo.on.ca

VISA

☐

MasterCard

☐

Card Number

EXP

Name on Card

Signature

Submit completed application to:

E-mail: events@osum.ca

AMO will do its best to accommodate any requests.